

# AGENDA

Regularly Scheduled Monthly Meeting of the Fox Lake Public Library  
Board of Trustees

Tuesday February 1, 2022, 6:00 at City Community Room

- 1) Meeting Called to order.
- 2) Motion to open/close meeting to public comments on agenda and non-agenda items.
- 3) Review and approval of December 2021, Library Board minutes.
- 4) Financial Report
  - a) Presentation of Monthly statement Treasurer's Report/Discussion.
  - b) Approval of December 2021 and January 2022 bills.
- 5) Randy Brehmer investment update
- 6) Director's Report
- 7) Special Planning Committee
  - a) Each Trustee shares and provides written comments on the form distributed at the last meeting: 2021 Special Planning Committee Summary of Activities; Planning for 2022.
  - b) Distribution and discussion of a sample Marketing and Communication Plan as a potential part of the next Long-Range Plan.
  - c) Discussion of the process to set up additional Special Planning Committee meetings outside of the Library Board monthly meetings.
  - d) Discussion of pros/cons & process to potentially create a subscription email list.
- 8) Old Business
  - a) Open status and hours of operation
  - b) Art donation
- 9) New Business
  - a) Annual Report
- 10) Input for next agenda.
- 11) Motion to adjourn.

**Notes: ACTION MAY BE TAKEN ON ANY OF THE ABOVE AGENDA ITEMS.**

- The next meeting date will be March 1, 2022, location to be determined. Any additional subjects for the next agenda should be submitted to the Library Director or Board President by February 25, 2022.
- Library meetings are audio taped.

*Upon reasonable notice, effort will be made to accommodate the needs of persons with disabilities through appropriate aids and services. For additional information, call 928-3223*